

RECEIPT #

Record

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Briefing Program on Current Security Issues

<p>EXTENSION</p> <p>NO.</p>		<p>DATE</p> <p>20 June 1986</p>		
<p>TO: (Officer designation, room number, and building)</p>	<p>DATE</p>		<p>OFFICER'S INITIALS</p>	<p>COMMENTS (Number each comment to show from whom to whom. Draw a line across columns after each comment.)</p>
	<p>RECEIVED</p>	<p>FORWARDED</p>		
1. D/OLL 7D43 HQ				<p>FYI: This memorandum has been sent to all Senior Managers throughout the Agency.</p>
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FORM 1-79 610 USE PREVIOUS EDITIONS

CONFIDENTIAL

20 June 1986

MEMORANDUM FOR: Director of Legislative Liaison

FROM:

[REDACTED]
Chief, Security Education Staff

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SUBJECT: Briefing Program on Current Security Issues

1. For a variety of reasons security has become a significant issue in the Agency's day to day business. The Director of Security, therefore, has requested that the Security Education Staff establish a briefing program on current security issues for dissemination throughout the Agency. Attached is a list of proposed topics. A competent briefer, from the Office of Security line unit concerned, will be made available to speak to substantial groups of employees at major staff meetings, office conferences or similar forums. Please provide sufficient notice and the speaker will be able to make a presentation either in the Headquarters area or at another location.

2. The attached list is not meant to be complete. Rather, it is a listing of those topics which we believe to be of interest to a variety of audiences. Should you have a specific request do not hesitate to make it. The purpose of this program is to both enhance understanding of security programs and to provide the Office of Security with an additional communications link with the employees of the Agency. The Security Education Staff will act as the focal point for this program. Please direct your requests or questions to the undersigned or my deputy, [REDACTED]

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[REDACTED] We look forward to hearing from you.

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